



Arlington Poet Laureate Committee

Poet Laureate Committee meeting

16 June 2015

8 AM

Second floor conference room, Town Hall Annex

Present: Liza Halley (chair), John Burt (secretary), Jeff Boudreau, Jane Howard, Pamela Powell

1. Minutes from last time

Add the following to action items: Howard will check town day idea. Howard will find out when the selectmen's meetings are.

Boudreau will look into making a blog and/or a website (item 7)

2. Scheduling Interviews

Howard has reserved next Monday and next Tuesday for this committee. If candidates can't come at 8 AM we will look at other times. Perhaps we should set up a tentative evening meeting as an option for a third meeting if necessary. Try 7 to 8:30 PM on the either the 22nd or 23rd? Howard will check. Our first round interviews will be at those four times.

3. Ranking of Short List

We ranked the candidates for a shortlist to interview. Our shortlist is four.

4. Interview questions:

- a. Tell us about yourself and your vision of the position
- b. Do you have additional information for us
- c. Availability
- d. More specific ideas about poetry in the community, outreach, social media

Notes on Action items from last time.

Howard has followed through on the Town Day idea. The Main stage is booked solid. Put in a request for the Town Garden. Checked with them yesterday and they haven't yet done anything about it. But they know the request is in. Confirmed dates of selectmen's meeting: 13 July, 17 August.